

مساحات بحث وإنتاج وتشبيك
Research, Production
and Networking Spaces



AMAKEN: Research, Production and Networking Spaces

Frequently Asked Questions

Participation

- **How do I complete the application process to participate?**

By filling in the form available on *Ettijahat's* website, www.ettijahat.org, and sending it with the required attachments by email to amaken@ettijahat.org.

- **What is the deadline for submitting applications?**

Applications are received all year long as part of *Ettijahat's* rolling admission process. There is no specific deadline, *Ettijahat* and its partners look at all applications and try to respond promptly all year long.

- **Is there a minimum or maximum number of participants?**

There is no minimum or maximum number of participants in AMAKEN. At the same time, the initiative's pilot phase is 1 year long, starting in August 2018 and ending in July 2019.

- **Will *Ettijahat* send a confirmation of reception for submitted applications?**

Yes, and if you do not receive a confirmation Email, please resubmit your application again in order to get confirmation that we have received it.

Application

- **Is it possible to submit an application form in any language other than Arabic?**

The application form and the resume should be completed only in Arabic. Additional documents could be submitted in other languages.

- **Are there any specific subjects for the projects?**

AMAKEN strives to provide opportunities to the largest number of artists and cultural practitioners possible to produce diverse projects through the mediums of theatre, cinema, music, cultural research, and graphic design.

- **How are applications selected?**

Ettijahat receives applications and selects them in collaboration with its partners. In rare cases, an external juror might also be consulted for the selection process.

Participants

- **Who is eligible to apply and participate?**

Application to the programme is open to all Syrian and Palestinian-Syrian artists and cultural practitioners living in Lebanon.

- **Which projects AMAKEN does not support?**

AMAKEN initiative seeks to support artists and cultural actors whose circumstances prevent them from finding the adequate spaces or venues to develop their projects and implement them. Thus, AMAKEN does NOT support:

- Projects supported by *Ettijahat* during the same period as its other programmes.
- Projects for Syrians not residing in Lebanon, unless they are able to cover their entire stay in Lebanon
- Projects that require less than a week to prepare (1-day workshops, talks, ...)

- **I'm currently a beneficiary of a grant from another organisation; may I still apply to this program?**

Having a grant from another organisation does not conflict with one's eligibility for support from the AMAKEN initiative.

Results

- **What is the criteria for the selection of participants and how is financial support calculated?**

The selection criteria are related to the seriousness of the request and the availability of places and resources during the requested period. The selection does not rely on the evaluation of the project.

- **Will all applicants be informed of the selection results?**

All applicants will be sent a confirmation upon the reception of their application. Every applicant will be contacted and informed of *Ettijahat*'s decision.

The places

- **What is the duration of support?**

The duration of support is agreed on with each applicant depending on his/her project's needs. The project cannot exceed 8 weeks and it can be divided into 2 parts, maximum.

- **Can applicants choose their project's host? And does *Ettijahat* have a say in this decision?**

Applicants can choose the place where they want to be hosted depending on the resources provided and her/his specific needs. *Ettijahat* might provide assistance and advice if needed.

Follow-up and partners' roles

- **What are my obligations if I receive AMAKEN support?**

- Creating a professional relationship with *Ettijahat* and the host partner
- Respecting the space where work is carried out, abiding by its rules, and ensuring its safety
- Informing the host institution of any notes or details that would hinder the progress of the work

- **What are the partner institution's obligations towards the beneficiaries?**

- Providing the necessary and optimal logistical and technical support in accordance with the support agreement
- Maintaining the artistic independence of entrepreneurs and refraining from any interference with their work during its artistic creation
- Linking entrepreneurs with individuals and entities to help promote them

- **Does *Ettijahat* interfere in the preparations or development of the projects?**

Neither *Ettijahat* nor the partner institutions interfere in the development of the projects. Instead they provide the needed support to facilitate its achievement.

- **Are there any reports that should be submitted?**

During the support period, periodic follow-up will be held with AMAKEN and the partner institutions. Follow-up with participants will consist of correspondences in addition to an evaluation session at the end of the support period.

Partner institutions

- **What does Sunflower Cultural Space offer?**

- Daily access to the offices (Mondays to Saturdays from 9 am till 7 pm)
- 1 slot per week in the training spaces (Mondays to Thursdays from 9 am till 1 pm)
- 1 slot per participant (up to 16 hours) in the theatre space
- Access to Shams' resources
 - 2 offices for 2 persons each (2.6x3.6 m)
 - Training space equipped with mirrors and dance/performance floor
 - Training space
 - Meeting room for 12 people
 - Theatre with a stage, and capacity of 300 spectators
 - Internet access
- Accessibility for people with disabilities

- **What does Fabrika offer?**

- Daily access to the workspace (Mondays to Fridays from 8 am till 8 pm)
- Access to Fabrika's resources:
 - Workspace with desks and related amenities
 - Library & Newsroom
 - Media space with related facilities(for content-creation and post-production)
 - Playroom
 - Kitchen
 - Internet access
 - Personal consumption of coffee, tea and water
- 1 slot per month (4 hours) in the Event Space (170 sqm), with an audience of up to 30ppl, including essential equipment and beverages (coffee/tea/water)

- **What does Studio Koon offer?**

- Daily access to the training space (Mondays to Saturdays from 10am till 2pm)
- Access to Studio Koon resources:
 - Training and event space equipped with mirrors and dance/performance floor (17x7.3m)
 - Technical area with sound equipment (Sound Mixer 12 Channel, 2 Speakers, Light Dimmer 12 Channel * 3K, Lights mixer)
 - Small storage
 - Small workshop for decor
 - Library
 - Miscellaneous spaces for multiple use and installations