



# Laboratory of Arts مختبر الفنون

Seventh Edition

## Laboratory of Arts General Questions

- **How do I complete the application process to participate?**  
 By filling in the form available on our website, [www.ettijahat.org](http://www.ettijahat.org), and sending it with the required attachments by email to [applications@ettijahat.org](mailto:applications@ettijahat.org)
- **What is the deadline for submitting applications?**  
 We will accept applications from 15<sup>th</sup> April until 15<sup>th</sup> June 2020 (midnight, Beirut time). We will not accept any applications after that date.
- **Who is eligible to apply and participate?**  
 All Syrian artists, including Palestinian-Syrian artists, who are under the age of 40 are eligible to apply to the programme. This includes people born in 1980.
- **Are collective artistic initiatives and foundations eligible to apply for *Laboratory of Arts*?**  
 Yes.
- **Do you have to be a resident of certain countries to be eligible to apply?**  
 The programme accepts applications from artists currently residing in Syria, Lebanon, Egypt, Iraq, Jordan, Turkey and Europe.
- **I have a project which I have already complete. Would it be possible for me to reproduce this work for *Laboratory of Arts*?**  
 Applications for completed or reproduced projects will not be considered.
- **Is it possible to apply for support for projects already in progress?**  
 Yes. In this case, show us what you have already done and tell us what will be done next, including the current state of progress, a schedule for completing the project and a list of other funding bodies who are supporting the project.
- **Is it possible for a beneficiary of previous editions of the programme to apply?**  
 Only those who received support from the first four editions are eligible to apply again.
- **Is it possible to submit an application form in any language other than Arabic?**  
 No, the application form must be in Arabic. However, attachments may be in any other language.
- **Is it possible to submit a project with a budget that exceeds the value of Ettijahat's grant?**  
 Yes, on the condition that the applicant provides documents indicating they have already secured the remaining budgetary funds before submitting to Ettijahat. Alternatively, applicants may provide a plan that explains exactly how they will secure the remainder of the budget.
- **Is it possible to apply for support for more than one project?**  
 The committee will only evaluate one application form per participant.
- **Is there a certain format that I should follow for the email with which I will send my application?**  
 We suggest that you use your project's name and the category of support in the email's subject line (e.g. *Spaces* – creative writing). We also encourage you to list your attachments in the body of the message.

- **Is there a certain file format I should use for sending the form?**  
 We only accept applications in PDF and Microsoft Word formats. Applications with information pasted into the body of the email will not be considered. Please choose suitably descriptive names for all file attachments and make sure they are not corrupted.
- **Will incomplete applications be considered?**  
 Incomplete applications will not be considered. In addition, applications submitted without the following files will also be disregarded: proof of identification (e.g. identity card, passport), samples of previous work and samples from the project to be supported.
- **Is it mandatory to send artistic or literary samples from the project to be supported?**  
 It is mandatory to send samples of your work in the creative writing category, including dramatical texts, in case a request for publishing is submitted. It is also mandatory to send films scripts or scenarios for applications in the category of cinema and animations. As for other categories, sending samples of your work is considered an advantage that would support your project during the assessment process.
- **Is it necessary to list budget items?**  
 Yes. Applications with no budget items listed will not be considered.
- **I am an artist who is at the very beginning of their artistic career. Is it mandatory for me to send samples of my previous work as well?**  
 Samples of previous work in this case may include artistic work completed during your studies or contributions to projects by other artists. These samples will help the jury to assess your work. However, if you explain the nature of these samples in the “Motives” section of the application form (Question 7), it would allow the jury to take your circumstances into consideration.
- **What types of artistic projects are supported by *Laboratory of Arts*?**  
 We accept projects from all artistic fields without exception of any medium, including the five major artistic sectors: cinema and animation; theatre, dance, and performing arts; creative writing; visual arts, including fine arts, installations and graphic design; and music.
- **How many projects can be supported in each artistic category?**  
 Three projects in each category will be supported, with fifteen projects supported in total.
- **Does *Laboratory of Arts* support the production of continuous/regular projects, such as magazines, series, etc.?**  
 The programme does not support continuously produced projects (weekly, monthly, quarterly, etc.). However, the programme may support the initial launch of a regular project, such as the first issue (or first few issues) of a magazine, or the first (or first few) episodes of a video/web series, etc.
- **Will *Ettijahat – Independent Culture* send confirmation of its receipt of the application form?**  
 Yes, and if you do not receive confirmation, please send your application again until you receive confirmation that we have received it.

- **How does the selection process work?**

A committee of specialists, comprising three experts in each artistic category, will examine the eligible applications and select the projects to be supported. This will be conducted in two stages. In the first stage, each member of the committee will examine the projects individually, without knowing who the other members of the committee are. In the second stage, the experts will examine the projects collectively by meeting together, comparing their individual assessment results. The experts will shortlist and discuss the projects and select the fifteen that *Ettijahat – Independent Culture* will support.

- **What criteria will the assessment committees adopt in selecting projects?**

The committee will assess the submitted projects according to the following criteria:

- **Feasibility:** The committee will consider the proposed project application its supporting documents, including the budget, schedule, artistic quality and proposed objectives, the applicant's artistic vision and motives and the overall feasibility of the project.
- **Relevance:** The committee will examine the applicant's artistic vision and proposition, the questions raised by the project, their relevance and how closely related they are to the contemporary art scene.
- **Novelty and Innovation:** This criterion is based on the seriousness and novelty of the artistic vision and proposition; the committee will assess how innovative the proposed project is.

- **Will all applicants be informed of the results of selection?**

Successful applicants will be notified directly. There will only be an announcement of the applicants accepted to participate. Results of the selection process will be published on the organisation's website [www.ettijahat.org](http://www.ettijahat.org) , [www.goethe.de/beirut](http://www.goethe.de/beirut) and Ettijahat's [Facebook page](#).

- **Who possesses artistic and intellectual rights to projects which receive support?**

The project owner who has been provided with support will retain full copyrights to their artistic products on the sole condition that they credit/acknowledge the support provided by *Ettijahat- Independent Culture* and *Goethe-Institut* in performances/exhibitions and all tangible outputs. *Ettijahat* and *Goethe-Institut* reserve the right to publish and reproduce images/parts of the artistic product throughout the process and thereafter for non-profit purposes.